



**OIL AND GAS DEVELOPMENT COMPANY LIMITED**  
**Location (EFP/FGCP/Seismic Party/Drilling Rig/Field/Plant/Other)**

**TOOLBOX TALK PROGRAM FY \_\_\_\_\_**

Department / Section: \_\_\_\_\_

#	Topic	Talk Leader/Initiator	Frequency	Proposed Date/Time	Proposed Venue	Target Participants
1			Weekly			
2			Weekly			
3			Weekly			
4			Weekly			
5			Weekly			
6			Weekly			
8			Weekly			
9			Weekly			
10			Weekly			

**Note:**

- 1) THIS PLAN HAS BEEN PREPARED UNDER THE SECTION 6.0 “SUPPORT” OF OGDCL INTEGRATED HSE SYSTEM MANUAL DULY APPROVED BY MD&CEO OGDCL.
- 2) THE EFFECTIVENESS OF THE PARTICIPATION WILL BE RECORDED SO THAT IMPROVEMENT IN THEIR RESPECTIVE AREAS WOULD BE ACHIEVED.

**Prepared By**

Signature  
Location In-Charge HSE

**Consulted By**

Signature  
Concerned Domain Expert

**Reviewed By**

Signature  
Members – Location HSE MRC

**Approved By**

Signature  
Location In-Charge